



KENYA UNIVERSITIES AND COLLEGES CENTRAL PLACEMENT SERVICE
Tel: 0723 954 927, 0734 879 662 Email: info@kuccps.ac.ke P.O. Box 105166-00101, NAIROBI

Ref: KUCCPS/14/1

OCTOBER 11, 2018

TO,

**ALL PRINCIPALS,
KENYA SECONDARY SCHOOLS,**

**2019/2020 PLACEMENT OF GOVERNMENT SPONSORED STUDENTS TO
UNIVERSITIES AND COLLEGES**

The Kenya Universities and Colleges Central Placement Service is a state corporation established under Section 55 of the Universities Act of 2012, whose functions under Section 56 (1a-f) of the Universities Act No. 42 of 2012 are as follows;

- a) To co-ordinate the placement of Government Sponsored Students to Universities and Colleges.
- b) Disseminate information on available programmes, their costs and the areas of study prioritized by the Government.
- c) Collect and retain data relating to University and College Placement.
- d) Advise the Government on matters relating to University and College Placement.
- e) Develop career guidance programmes for the benefit of students
- f) Perform any other function assigned to it under the Act.

In addition, the Placement Service has been mandated to establish criteria to uphold equity and balanced access to University and College education and develop suitable criteria to promote affirmative action and other strategies as may be approved by the Government from time to time. The Placement Service has developed a Policy and Procedure of placement that was approved by the Board and ratified by stakeholders, copies of which are available on the Placement Service website: www.kuccps.ac.ke



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The following are some important highlights from the Policy and Procedure for your information and guidance especially with regard to the 2018 KCSE candidates:-

1. That all secondary schools are expected to give the necessary career guidance and assist the K.C.S.E. candidates with the online application for placement to Universities and Colleges.
2. That all secondary schools shall on behalf of their candidates collect, collate and submit online the applications for placement to Universities and Colleges following the procedure given in the website.
3. That each candidate is required to pay an application fee of **Ksh500 (five hundred) only**; following the procedure given in the website.
4. That the Minimum Requirements for placement to Degree programmes is C+, Diploma C-, Craft Certificates D and Artisan Certificate E.

All K.C.S.E. candidates therefore, are eligible for placement to Universities and Colleges under Government sponsorship, their KCSE results notwithstanding.

Principals and teachers are therefore advised to encourage **all their students** to take advantage of the Government Sponsorship.

5. That Minimum Entry Requirements by Regulatory and Professional Bodies will also be applicable.
6. That the placement of Government sponsored students applies **only to Kenyan citizens**.
7. That the procedure for application is a four stage process as shown below:

STAGE I: SCHOOL/CENTRE APPLICATION

The school/Centre application will commence on **Monday, October 15, 2018** at Noon and close on **Monday, December 31, 2018**.

Application Process

Each candidate shall be given an opportunity to choose his or her preferred course as shown below:

1. Degree Course: 1(a), 1(b), 1(c), 2, 3, 4.
2. Diploma Course: 1,2,3,4
3. Craft Course: 1,2,3,4
4. Artisan Course: 1,2,3,4



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All candidates should be encouraged apply, and can select for all four levels. However, they should make choices only for programmes they are interested in pursuing, no field is mandatory.

For additional information, and guiding documents for the application, visit our website: www.kuccps.net

STAGE II: FIRST REVISION

First revision of Degree and Diploma choices will be held on dates to be announced by the Placement Service after the release of the K.C.S.E. Examination Results.

STAGE III: SECOND REVISION

Candidates who will not have qualified on competitive selection for any of their preferred choices during the first round of selection will be given a chance to do Second Revision by selecting from courses with unfilled capacities.

STAGE IV

Any applicant who fails to qualify for any of their choices after the revisions but meets the cut off points for placement may be offered any course with unfilled capacities, taking into account the Minimum Admission Requirements.

AFFIRMATIVE ACTION

In conformity with the provisions of the Kenyan Constitution, the Placement Policy applies affirmative action criteria based on: gender, marginalized and disability criteria.

Principals are therefore reminded to give information on any KCSE candidates with disability to facilitate this process.



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PLACEMENT CRITERIA

The Placement Service, in consultation with stakeholders, continuously revises the criteria for placement of candidates to degree and TVET courses. The revised criteria and other relevant guiding information such as courses available per university and college, similar programmes and previous cut-off points (where applicable) may be accessed through the Placement Service website www.kuccps.ac.ke

The Kenya Universities and Colleges Central Placement Service would like to take this opportunity to wish all 2018 K.C.S.E. Examination Candidates success in the forthcoming examinations and further urge all schools and candidates to continuously visit the Placement Service website www.kuccps.ac.ke for career guidance and other important placement information.

For enquiries, write to us on info@kuccps.ac.ke

Sincerely,

DR JOHN M. MURAGURI
CHIEF EXECUTIVE OFFICER/SECRETARY TO THE BOARD

cc: Cabinet Secretary, Ministry of Education.
Principal Secretary, State Department of University Education and Research.
Principal Secretary, State Department of Vocational Technical and Training
Principal Secretary, State Department of Early Learning and Basic Education,
Principal Secretary, State Department of Post Training and Skills Development
Chairman, KESSHA
County Directors of Education
Chairman, National Education Board