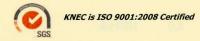


THE KENYA NATIONAL EXAMINATIONS COUNCIL

'On the Frontline in Quality Assessment and Examinations'

All official correspondence should be addressed to: The Council Secretary/Chief Executive



		N/R&QA/A&R/CFM/APF/			*		
		I CAREFULLY AND UNDER IT TO BE DONE ONLY IF A				ION OF EXAMINATION RESULTS BEFORE	
	APPLIC	CATION FOR STATEMENT	OF EXAMINATION RI	ESULTS FORM			
1.0	PERSONAL DETAILS:-						
	1.1	Name of Applicant:					
		Address				Town	
		Cell phone No			E-mail		
	1.2	School/College/Exa	amination Centre	Name			
	1.3	Full Index Number:				(Mandatory)	
	1.4	Name of Examination: (e.g. CPE, KCPE, KCSE, KCE)					
	1.5	Year of Examination:					
	1.6	Series: (March/July/November/December). Tick/write one					
	1.7	Attach a copy of the results slip/Certificate to be confirmed. Results slip do not apply for CPE & KCPE					
		(Mandatory)					
	1.8	National ID/Passport Number or Birth Certificate for those under 18 years					
	1.9	Applicant's Signature:					
	1.10	TSC/PF.NO (where applicable)					
	1.11		or Confirmation				
2.0		FULL ADDRESS WHERE STATEMENT OF EXAMINATION RESULTS IS TO BE SENT					
3.0	DETA	DETAILS OF FEES PAYABLE:- 6.0 FOR OFFICIAL USE ONLY					
	KNEC	to be paid at KNEC Co C deposit slips are avai perative Bank of Keny DESTINATION	lable; National E	Bank of Kenya	a, Kenya Commercial B ges are as follows:	6.1 Application Ref. No:	
	3.1	Within Kenya	2,000/-	320/-	2,320/-	6.2 Action Taken:	
	3.2	Outside Kenya	3,000/-	480/-	3,480/-	G.E. Action function	
	3.3	FAX Within Kenya	800/-	128/-	928/- 1,392/-		
	3.4	FAX Outside Kenya	1,200/-	192/-	1,392/-		
4.0	4.1 It takes TEN (10) working days to process and dispatch the statements. Old examinations may take longer.						
	4.2	However, those wis distance of the des	shing to use cou stination. Clients	rier services are expected			

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5.0 NOTES:

- 5.1 KNEC does **NOT** accept cheques/money orders/postal orders.
- Statements of Examination Results are <u>strictly</u> for use by the employer or an institution and therefore <u>cannot be</u> <u>given or copied</u> to the candidate/parent/guardian or any other individual (s). * Please note that a Statement of Examination Results is **NOT** a certificate.
- 5.3 Statements of Examination Results should not be re-routed from one organization to another.
- All requests for confirmation **MUST** be accompanied by copies of certificates. Results slips are also acceptable for all examinations except for the **CPE & KCPE** examinations. Where a copy of certificate or results slip is missing, the applicant **MUST** obtain an introduction letter from school and a certified copy of a results printout for the particular year from their former schools/colleges and County Directors or Sub-County Directors for private candidates and schools that have since closed.
- 5.5 For modular courses (Business, Technical and SNE) all copies of results slips for all the modular courses must be attached to the application form for confirmation of results.
- Deposit bank slips <u>MUST</u> be presented within <u>twelve (12) months after deposit</u>. Deposit bank slips presented twelve (12) months after banking will <u>NOT BE ACCEPTED</u> and there shall be <u>NO REFUND</u>.
- 5.7 <u>Incomplete</u> application forms will <u>NOT</u> be processed.
- 5.8 Applicants are advised not to make any payments before their applications are verified by KNEC.

M. G. Karogo (Ms.)

Ag. CHIEF EXECUTIVE OFFICER